

## Internal Quality Assurance Cell (IQAC)

Meeting: 15

Date: July 04, 2022

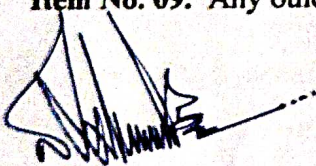
### NOTICE

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 is scheduled on the 11<sup>th</sup> July, 2022 at 11.30 a.m. in ground floor meeting room. All the members are requested to make it convenient to attend the meeting.

The Agenda of the meeting is as follows.

### AGENDA

- Item No. 01. Chairperson will welcome members and Self- introduction by all the members.
- Item No. 02. Discussion on objective and functions of IQAC for the academic year 2022-2023.
- Item No. 03. Confirmation and review of minutes of 14<sup>th</sup> IQAC meeting held on 08/04/2022
- Item No. 04. Approval of Academic Calendar for the academic year 2022-2023
- Item No. 05. Discussion on NAAC Accreditation related activities.
- Item No. 06. Discussion with members about admission process for AY 2022-23.
- Item No. 07. Discussion on Orientation program on revised syllabus Revision 2019 (C scheme)
- Item No. 08. Discussion on training programs to the students to improve aptitude and life skills.
- Item No. 09. Any other point with the permission of the Chairperson



Prof. P. J. Salunke

Coordinator, IQAC



Dr. Geeta S. Lathkar

Chairperson, IQAC



## **Internal Quality Assurance Cell (IQAC)**

Meeting: 15

Date: July 11, 2022

### **Minutes of the IQAC meeting held on July 11, 2022**

#### **Proceeding of meeting:**

The first IQAC meeting was conducted on 11<sup>th</sup> July, 2022 at 11.30 a.m. to 2.30 p.m. in ground floor meeting room.

**Item No. 01.** All the members of IQAC are welcomed by Director and Chairperson, Dr. Geeta Lathkar. She briefed the members about IQAC and rationale behind forming the IQAC. Later, the members introduced themselves.

**Item No. 02.** Prof. P. J. Salunke, coordinator briefed objectives, strategics and functions of the IQAC along with its benefits to all the members. For AY 2022-23, reframing of certain functions were proposed by some members of the committee. It is decided that, role of the NAAC and other Committee coordinators should be well defined and documented.

**Item No. 03.** Confirmation and review of minutes of 14<sup>th</sup> IQAC meeting held on 08/04/2022. The Chairperson Dr. Geeta Lathkar, asked the IQAC Coordinator to circulate the minutes of previous meeting held on 08/04/2022.

**Item No. 04.** Later the coordinator presented the Academic Calender for SH-2022 prepared by the Dean Acadmics. The acadmic calender was approved by the members.

**Item No. 05.** Discussion is carried out about NAAC AQAR to be submitted for AY 2021-22. Departments are instucted to study the excel formats of various criteria. This AQAR is to be submitted for the Academic Year 2021-22. All the criteria coordinators are instructed to prepare their respective criteria related data in order to upload on NAAC portal.

**Item No. 06.** Discussion is carried out about status of the first-year admission and lateral entry. It is decided to form the admission committee to complete the process of admission.

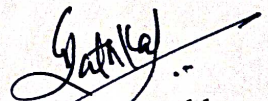
**Item No. 07.** It is decided that faculty members should attend the orientation program on various courses of revised syllabus of R-2019 ('C' scheme).

**Item No. 08.** Discussion has been carried out on training programs for the students to improve their aptitude and life skills. In line with the same, it is decided to start aptitude and life skill programs for third year students. Institute also signed MOU with "Ekeeda" digital learning platform.

The meeting ended with vote of thanks from the coordinator Prof. P. J. Salunke.



Prof. P. J. Salunke  
Coordinator, IQAC



Dr. Geeta S. Lathkar  
Chairperson, IQAC